

**Section 1: Enter info on voter and polling place**

First Name: \_\_\_\_\_  
 Last Name: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_  
 County: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Phone number: \_\_\_\_\_  
 Precinct ID: \_\_\_\_\_  
 Polling place name: \_\_\_\_\_  
 Polling place address: \_\_\_\_\_

**Step 2: Specify the problem or inquiry type**

**Problems**

- Polling place problem
- Registration problem
- Absentee voting problem
- Voting equipment problem
- Voter intimidation problem
- Language problem
- Accessibility problem
- Student voting problem
- ID problem
- Poll worker problem
- Electioneering Problem
- Other Problem \_\_\_\_\_

**Inquiries / Concerns**

- Polling place inquiry
- Registration inquiry
- Absentee voting inquiry
- Criminal status related inquiry
- Other Inquiry \_\_\_\_\_
- Provisional ballot concern

**Step 3: Provide additional information about the problem or question**

**Polling place problem**

- Poll opened late
- Poll closed early
- Long lines
- No privacy when casting ballot
- Polling place ran out of ballots
- Provisional ballot problem
- Problems with counting ballots
- Other

**Registration problem**

- What are the circumstances of the voter's registration problem?
- Didn't receive confirmation of registration
  - Was informed that information is missing from voter registration form

- Voter told his/her name not on the voter registration list
- Identification-related problem
- Was told not registered at current address
- Other

Is voter registered?

- Yes
- No
- Not sure

Where/how did voter register?

- By mail
- Registration office
- Registration drive
- Door-to-door
- Motor-Vehicles Dept.
- Social service agency
- Other

Did voter cast:

- A regular ballot?
- A provisional ballot?
- Voter was turned away.
- Not Sure

**Absentee voting problem**

Did voter request absentee ballot?

- Yes
- No

If yes, what date was the ballot requested? \_\_\_\_\_

Did voter receive absentee ballot?

- Yes
- No

If yes, what date was the ballot received? \_\_\_\_\_

If voter attempted to vote at polling place, did voter cast:

- A regular ballot?
- A provisional ballot?
- Voter was turned away.
- Not Sure

**Voting equipment problem**

- Equipment did not record vote properly
- Equipment was not operating at the polling place
- Equipment was not accessible
- Equipment was not properly supervised
- Unauthorized person accessed voting equipment
- Other

If equipment did not record vote properly, specify:

- Touches on screen did not result in proper candidate being displayed
- Final review screen did not show choices previously selected by voter
- Paper trail did not match information shown on final review screen
- Paper trail was illegible or did not record selection at all
- Scanner did not accept optical scan ballot.

If functioning equipment was not available, was the voter:

- Offered a provisional ballot?
- Offered a paper ballot?
- Told to wait?
- Turned away?

**Voter intimidation problem**

- Law-enforcement activity
- Deceptive / intimidating flyers
- Problems with challengers
- Inaccurate / intimidating phone calls
- Improper behavior by poll worker
- Third party intimidation/deception at or around the polling place
- Other

**Language problem**

Were written assistance materials available in the minority language?

- Yes  No

Was oral assistance available in the minority language?

- Yes  No

Voter experienced hostility from poll workers (or anyone else) because of language difficulties

- Yes  No

Voter was turned away from polling place due to language difficulties

- Yes  No

**Accessibility problem**

- Polling place was not accessible
- Equipment was not accessible
- Voter was challenged / denied the right to vote based on disability (physical or mental)
- Voter was not able to get or had issues with assistance at the polls
- Other

If polling place was not accessible, was the voter:

- Offered curbside voting?
- Turned away?

**Student voting problem**

- Student was not allowed to register because s/he is a student
- Student was turned away at the polls because s/he is a student
- Student was turned away
- Student was not allowed to use student ID at the polls
- No convenient access to polling place on/near campus
- Other

**ID problem**

Was voter asked for identification?

- Yes  No

If yes, what identification was voter required to produce?

- Drivers License
- Other Picture ID
- Non-Picture ID

Did voter produce identification?

- Yes  No

If no, was the voter asked to sign an affidavit?

- Yes  No  Not sure

Did voter cast:

- A regular ballot?
- A provisional ballot?
- Voter was turned away.
- Not sure

**Poll worker problem**

- Poll worker provided incorrect information
- Poll worker training issue
- Not enough poll workers

**Electioneering Problem**

- Violation of buffer zone
- Aggressive canvassing
- Paraphernalia
- Preventing legal electioneering
- Polling place inquiry

**Criminal status related inquiry**

Is the voter registered?

- Yes  No

Did the voter try to register?

- Yes  No

Did the voter cast a ballot?

- Yes  No

If yes, did the person cast:

- A regular ballot?
- A provisional ballot?
- Not sure

Has the voter ever been convicted of a felony?

- Yes  No

Is the voter currently on probation or parole?

- Yes  No

Have the voter's civil rights been restored?

- Yes  No  Not sure

**Provisional ballot concern**

Was voter given a provisional ballot?

- Yes  No  Not sure

If yes, did the voter cast the provisional ballot?

- Yes  No

If yes, was the voter given information about how to determine if his/her provisional ballot was counted?

- Yes  No

**Step 4: Describe the incident, if necessary**

Description of problem or inquiry \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Action taken \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Caller was a:

- Voter
- Volunteer
- Election official
- Poll worker
- Person assisting a voter

Voter ethnicity

- Unspecified
- African-American
- Asian-American
- Caucasian
- Hispanic
- Other

Volunteer name \_\_\_\_\_

Volunteer phone number \_\_\_\_\_